

## REGISTRATION

**COURSE FEE** \$1950

Payment option available on applications

**COURSE DATE** \_\_\_\_\_

### NAME AND CONTACT DETAILS

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ P/C \_\_\_\_\_

Organisation \_\_\_\_\_

Department \_\_\_\_\_

Contact Numbers (Mob) \_\_\_\_\_

(Hm) \_\_\_\_\_

E-mail Address \_\_\_\_\_

### PAYMENT DETAILS

Amount \$ \_\_\_\_\_

Visa  MasterCard  Cheque

Card Holder Name \_\_\_\_\_

Card No \_\_\_\_\_

Security Code (last 3 digits) \_\_\_\_\_

Expiry Date \_\_\_\_\_

Signature \_\_\_\_\_

### SEND TO

San College of Education  
185 Fox Valley Road, Wahroonga NSW 2076  
Phone: (02) 9487 9211 Fax: (02) 9487 9215  
Email: education@sah.org.au

**Tax Invoice:** This tax advice has been provided in anticipation of your registration. This forms the tax invoice. ABN: 26 103 222 199

## TRAINING AND ASSESSMENT

### DATES:

**Course One** begins 13 February 2012

Monday 13, 20, 27 February

Monday 5, 12, 19, 26 March

Monday 2 April

**Course Two** begins 7 May 2012

Monday 7, 14, 21, 28 May

Monday 4, 18, 25 June

Monday 16 July

**Course Three** begins 8 October 2012

Monday 8, 15, 22, 29 October

Monday 5, 12, 19, 26 November

**Times:** 9.00am - 3.30pm

### COURSES COMPONENTS:

Ten units of competency including course design, delivery and assessment.



Other courses details at [www.sah.org.au/Education](http://www.sah.org.au/Education)  
Blood and Specimen Collection,  
Medical Terminology, First Aid



**TRAINING AND  
ASSESSMENT 2012**  
SYDNEY ADVENTIST HOSPITAL

Certificate IV in Training and Assessment TAE40110

RT0 90919

## TRAINING AND ASSESSMENT

### FOR MORE INFORMATION

San College of Education  
Sydney Adventist Hospital  
Phone: (02) 9487 9211  
Email: [education@sah.org.au](mailto:education@sah.org.au)  
[www.sah.org.au/Education](http://www.sah.org.au/Education)

### VENUE

Sydney Adventist Hospital  
185 Fox Valley Road, Wahroonga NSW 2076  
Beattie Complex  
San Education Training Rooms

### TIME

9.00am - 3.30pm.  
One day per week for 8 weeks  
Parking available onsite.



## PROGRAM

### TARGET AUDIENCE

The TAE40110 Certificate IV in Training and Assessment is a qualification required by trainers and assessors to teach and assess in TAFE, Registered Training Organisations (RTOs) and other vocational education providers.

### COURSE CONTENT

Participants will be instructed and assessed on the skills required for the use of training packages and the design and development of effective learning programs. Course also includes group facilitation skills, design and execution of competency based assessments, interpretation of Training Packages, managing diversity issues and recognition of OH&S considerations within the workplace.

### COURSE DELIVERY

San College of Education will deliver this course using a flexible and blended approach combining intensive classroom and self paced learning, competency based assessment and individual support.

### COURSE COMPONENTS

Eight classroom days providing essential knowledge in preparation for a range of short design, delivery and assessment tasks.

Outside of allocated class time participants should plan on up to 190 hours of self paced learning.

### SUPPORT

Email and telephone support as required for communication with trainers and assessors where flexible tuition, guidance, and feedback are required.

### NATIONALLY RECOGNISED TRAINING

Participants completing this course will be awarded the nationally recognised TAE40110 Certificate IV in Training and Assessment

