



Personal Information and Privacy for Patients

SYDNEY ADVENTIST HOSPITAL

All Patients...

HAVE A RIGHT TO PRIVACY

Sydney Adventist Hospital (SAH) recognises and respects every patient's right to privacy. We will collect and use the minimum amount of personal information needed for us to ensure that you receive a high level of health care. SAH will always endeavour to manage your information to protect your privacy.

PERSONAL INFORMATION WE USUALLY HOLD

- Your name, address, telephone and email contact details;
- Health fund details;
- Date and country of birth;
- Next of kin;
- Occupation;
- Health information;
- The name and contact details of your General Practitioner and your referring doctor;
- Returned Service information;
- Religious beliefs or affiliations (if provided);
- Marital status;
- Transaction details associated with our services;
- Indigenous status and language spoken at home (for the Department of Health).

WHAT WE DO WITH PERSONAL INFORMATION

1. We will collect it discreetly.
2. We will store it securely.
3. Subject to what we say in this section, we will only provide your personal information to people involved in your care.
4. We will provide relevant information to your health fund, or the Department of Veterans Affairs, Medicare Australia, Cancer Council, NSW Department of Health and to other entities when we are required by law to do so.
5. After removing details that could identify you, we may use the remaining information to assist with research and service improvement projects. We are also required to provide this kind of information to government agencies.
6. SAH is a teaching hospital, and we may use personal information in the training and education of medical, nursing and other allied health students.
7. We will destroy our record of your information when it has become too old to be useful or when we are no longer required by law to retain it.
8. We may use the information to contact you. By providing your email address, we assume permission to use this address for administrative communications (for example, receipts) regarding your hospital visit.
9. We may share your contact details with the SAH Foundation. The SAH Foundation provides patients with information, newsletters and details about fundraising appeals. The SAH Foundation may use the information to contact you.

CHAPLAINS

Sydney Adventist Hospital is a Christian hospital and we are committed to holistic care, including your spiritual needs while you are here.

Chaplains are part of our care team and accredited clergy from the community regularly visit the hospital.

You may request a visit from a representative of your faith, or you may request that no chaplain or visiting clergy call on you while you are a patient here.

SAH NEWSLETTERS AND OTHER MAILED INFORMATION

In the future SAH and/or SAH Foundation may send you information about our programs, services and activities. These may include information newsletters and details about fundraising appeals. If you do not wish to receive this information, you may notify the Privacy Officer on (02) 9487 9220 or via privacy@sah.org.au. SAH and/or SAH Foundation mail outs to you will cease as soon as possible after your notification.

Please refer to the Patient Rights and Responsibilities Brochure for further information on Patient Rights.

