

RELIEF ASSISTANT DIRECTOR OF NURSING (ADON) – NIGHT DUTY

An opportunity exists for an experienced Registered Nurse to gain additional senior management experience in the role of Relief Assistant Director of Nursing or ADON.

The successful applicant will be responsible for the operational management of the hospital during rostered hours of work in the absence of Nursing Administration.

This relief role is to cover periods of annual leave and sick leave. Looking to cover night duty, but the successful applicant may be required to cover afternoons and weekends.

Duties and responsibilities include; overseeing the provision of appropriate clinical care, adjusting staffing to ensure KPIs are met, effective leadership and communication of and during emergency situations to ensure best outcomes, develop and maintain a team spirit that supports nursing staff and nursing practices, as well as developing and maintaining a good knowledge of SAH policies, protocols, procedures and professional guidelines.

Essential:

- RN with a minimum of five years post graduate clinical experience
- Post graduate qualifications in Management or working towards same
- Experience in staff management and staff allocation
- Proven management competence

Enquiries and applications to Ross Penman, Director of Patient Flow. Ph:94879427 or email Ross.Penman@sah.org.au.

Closing date: Friday 11 August 2010

Registered Nurses and Enrolled Nurses, L10 Hudson (Orthopedic)

Orthopedic RNs and ENs required for Level 10 Hudson Orthopedic ward. We are looking for team players with a commitment to customer service, a focus on the patient and actively pursues learning opportunities. If you are a problem solver, have current orthopedic nursing skills and good communication skills, then we would love to hear from you.

Further inquiries may be directed to Sandy Hunt on 9487 9049. **Applications close: 3 August 2010**

NURSING UNIT MANAGER

Radley Ward (Full Time)

An exciting and challenging management opportunity has become available for a Nursing Unit Manager of a Medical / Surgical Ward; which includes general medical, neurosurgery and orthopaedics with 8 telemetry beds. Responsible for growing the neurosurgical component of the department, as well as the ongoing management of the department's clinical nursing care, personnel, operational and financial controls. We are looking for a well organised, team player with a commitment to quality customer focused care.

Essential Criteria:

- Registered Nurse with current NSW registration or eligible to register in NSW
- Previous management experience
- Minimum of 4 years post graduate experience
- Excellent communication skills
- Excellent problem solving skills

Desirable Criteria:

- Clinical background in Neurosurgery / Orthopaedics
- Tertiary Management qualifications

Enquiries and applications may be directed to Mrs Michelle McKenzie, Acting Director of Surgical Nursing on 9487 9441 or email michellem@sah.org.au. **Applications close: 30 July 2010.**

RADIOLOGY WARDSPERSON

Full Time or Part Time

This position requires a self-motivated and energetic team player. Working as part of a committed and active team, the Radiology Wardsperson will be responsible for the transport of inpatients between the wards and Radiology, co-ordinate timeliness of patient transports with their colleagues, and maintain some patient care equipment. Hours of work: various shift between 8am and 6.30pm, Monday – Friday. Relevant work experience would be an advantage, though not essential.

Further enquiries and applications may be directed to Rita Richter, Chief Radiographer, ph 9487 9838. **Applications close 6 August 2010.**

MANAGER – CANCER SUPPORT CENTRE / JACARANDA LODGE –

FULL TIME 38HRS PER WEEK

The Cancer Support Centre plays an integral part in providing support to cancer patients, their carers and family members. We are looking for a dedicated and innovative individual committed to the Hospital's overall vision of Cancer Support.

You will be responsible for the management of the centre, its staff and volunteers, the education and support group programs as well as the individual needs of cancer patients and their families. This role also involves managing the accommodation aspects of Jacaranda Lodge including bookings, financial matters, marketing and KPI monitoring.

Duties include; coordinating and planning all activities of CSC education, group support, counseling, resource library, accommodation and quality management. Assess community and client needs appropriate to current trends and provide counseling for clients and their families.

Essential Criteria:

- Tertiary qualifications in human sciences
- Proven experience in providing counseling

Preferred Criteria:

- Experience working with cancer patients, their families and understanding their psychosocial needs
- Previous management/budget experience
- High level of computer literacy and organisational skills

Enquiries and applications to Anne Temblett, Director of Medical Care Services (Nursing) on 9487 9431 or email anne.temblett@sah.org.au. **Closing Date: 4 August 2010**

REGISTRAR Positions in 2011

SAH currently has vacancies for the following 5 Registrar positions:

- 1 x 6 month Medical Oncology position
- 2 x 6 month basic and advanced trainee positions in Emergency Care
- 1 x 6 month Emergency and Ultrasound special skills **[NEW]** position
- 1 x 6 month Hospital In The Home (HITH) special skills **[NEW]** position

Benefits:

- **Option for 12 months** accredited training available
- All positions are ACEM and MOGA accredited
- Situated in Sydney's sought after North Shore
- Well remunerated plus salary sacrifice option
- Tailored teaching program with paid non-clinical time

Join our successful Registrar training program!

The 'San' is Sydney's largest single campus private hospital and is part of the 2010 Northern Sydney training network for emergency medicine. Situated on Sydney's leafy North Shore, it is a world class facility for cancer care, with a 24 hour Cardiac Catheter Lab, ICU and a broad spectrum of medical and surgical specialties. Our Emergency Care Unit sees 22,000 patients per year including paediatric.

Interested? Emergency Registrars contact Drs Greg McDonald, Justin Bowra or Alan Giles on (02) 9487 9199 or via email lyndal@sah.org.au. **Medical Oncology Registrars** contact Jeanette Conley, Director of Medical Services, Sydney Adventist Hospital (02) 9487 9400 jeanette.conley@sah.org.au.

Closing Date: 16 August 2010

The **Sydney Medical School** and the **Sydney Adventist Hospital** are inviting [expressions of interest for appointment to academic positions \(Lecturer, Senior Lecturer, Associate Professor, Professor\) in the following disciplines:](#)

MEDICINE, SURGERY, OBSTETRICS, GYNAECOLOGY & NEONATOLOGY, AND CLINICAL OPHTHALMOLOGY & EYE HEALTH

REFERENCE NO. 2011/0710

The University of Sydney is Australia's premier university with an outstanding global reputation for academic and research excellence. The University employs over 6,800 permanent staff supporting over 46,000 students.

Sydney Adventist Hospital (SAH) is the largest single campus private hospital in NSW. With 352 licensed overnight beds, SAH employs over 2,200 staff, has 600 accredited medical practitioners and services more than 45,000 inpatients and 155,000 outpatients each year, including its busy Emergency Department.

The newly created SAH Multidisciplinary Clinical School, Wahroonga has received funding to develop and expand multidisciplinary clinical training capacity within its major private hospital and health-service complex in partnership with the Sydney Medical School (SMS), The University of Sydney. New Commonwealth funded positions through the Department of Health and Ageing's Increased Clinical

Training Capacity Program have been created and are funded until December 2011. Commonwealth funding is provided on the basis that training and teaching take place in non-traditional settings (e.g. a large private not-for-profit hospital and in the rooms of appropriate medical practitioners), with a multidisciplinary emphasis.

We are seeking **Expressions of Interest** from teaching and research academics to contribute to the development, teaching and clinical training of medical students in line with an interdisciplinary curriculum. The roles will require you to develop, manage, oversee, evaluate and improve the training of medical students in the innovative Sydney Medical School four-year program at the SAH, through the provision of education, clinical service, supervision and professional review. In these positions a commitment to multidisciplinary education and training will also be expected. Appointments will be made at levels commensurate with the appointees' qualifications and experience, i.e. Lecturer, Senior Lecturer, Associate Professor or Professor.

To be eligible for these positions you will have a medical degree registrable in NSW in addition to appropriate postgraduate qualifications and experience. You will have demonstrated expertise in your specialty and experience working in a large teaching hospital and private practice. Those interested in Critical Care (at SAH this comprises Intensive Care, Anaesthetics and Emergency Medicine) will also be considered. You must also have experience in postgraduate and undergraduate teaching and the supervision of students in training programs. Additionally, you will have a demonstrated ability (commensurate with the level of appointment sought) to independently lead and organise research programs, produce high calibre publications and to attract research funding. It is expected that the successful applicants for the positions will apply for clinical privileges at the SAH, and conduct their primary clinical practice at SAH.

The positions are part-time fixed term appointments, in the range 0.2 FTE to 0.4 FTE, and will be subject to the completion of a satisfactory probation period for new appointees. Appointment will be for the period to 31 December 2011 with the possibility of further offers of employment dependent upon funding and need. Candidates should indicate at which level they are seeking appointment. The University and SAH are intending to consider making more than one appointment in each key area.

Remuneration package: A competitive salary package is available (which includes base salary, clinical loading, leave loading and superannuation). Membership of a University approved superannuation scheme is a condition of employment for new appointees. At present it is envisaged that employment will be through the University. However, depending on individual circumstances, it may be possible to consider employment through SAH, with an appropriate Academic Title conferred by the University for the duration of the appointment.

All applications must be submitted online. Applications must be attached at step 6 of the online application form. Applications should include a cover letter, CV (detailing your teaching experience and background) and referee contacts. Apply online at: <http://www.usyd.edu.au/positions/index.shtml>

Enquiries regarding the position can be directed to Associate Professor John Watson, Associate Dean (Clinical Development), Email john.watson@sydney.edu.au Phone (02) 9473 8777, Fax (02) 9473 8779. For information about Sydney Adventist Hospital see www.sah.org.au or contact the Director of Medical Services, Dr Jeanette Conley, jeanette.conley@sah.org.au. General enquiries regarding the recruitment

process can be directed to Mr. Rodney Waterson, Acting Senior Recruitment Manager, on rodney.waterson@sydney.edu.au

CLOSING DATE: 14 August 2010

The University is an Equal Opportunity employer committed to equity, diversity and social inclusion. Applications from equity target groups and women are encouraged.

Appointment is on merit; as women are under-represented at this employment level suitable qualified women are encouraged to apply.

COORDINATOR OF INTERDISCIPLINARY LEARNING

Sydney Medical School & Sydney Adventist Hospital, Reference No. 2146/0710

The University of Sydney is Australia's premier university with an outstanding global reputation for academic and research excellence. The University employs over 6,800 permanent staff supporting over 46,000 students.

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The newly created SAH Multidisciplinary Clinical School, Wahroonga has received funding to develop and expand multidisciplinary clinical training capacity within its major private hospital and health-service complex, in partnership with the Sydney Medical School (SMS). This is a Commonwealth funded position within the Department of Health and Ageing Increased Clinical Training Capacity Program, with funding until December 2011.

We are seeking to employ a part-time (fraction by negotiation) Coordinator of Interdisciplinary Learning who will bring curriculum expertise, engage other clinicians to participate in interprofessional training activities, develop the logistics of cross-disciplinary teaching sessions, and evaluate interdisciplinary learning for the SAH Multidisciplinary Clinical School. The role will involve regular briefings to senior executives as well as secretarial support for meetings with relevant groups.

To be eligible for this position you will have tertiary qualifications in education and/or health. You must have experience in project management and a demonstrated understanding of the Australian health system, with a particular focus on the private sector.

The position is fixed term to 31 December 2010 and will be subject to the completion of a satisfactory probation period for new appointees. There is the possibility of a further offer of employment dependent upon funding and need.

Remuneration package: This will be an academic appointment at a level commensurate with the appointee's qualifications and experience. A competitive salary package is available (which includes base salary, leave loading and superannuation). Membership of a University approved superannuation scheme is a condition of employment for new appointees. At present it is envisaged that employment will

JOBS WEEKLY

PUBLISH DATE:

Tuesday 27 July 2010

NO: 26

be through the University. However, depending on individual circumstances it may be possible to consider employment through SAH.

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ADMINISTRATIVE OFFICER – CLINICAL OFFICE

Avondale College (Sydney Campus) seeks applications for the position of Administrative Officer for the Clinical Office at the Sydney Campus. The role is to provide administrative support for the clinical placement arrangements in the Bachelor of Nursing course. The position is available full-time (38 hours per week) commencing August 2010, or as negotiated.

Reports to: Clinical Coordinator

Applications close 6 August 2010

Applications, addressing the selection criteria, with contact details of at least three referees, should be e-mailed to employment@avondale.edu.au or HR Officer, Avondale College, PO Box 19, Cooranbong NSW 2265, (02) 4980 2284.

Avondale College is an equal opportunity employer and reserves the right to make a delayed appointment, not to appoint, or to appoint by invitation.