

*For all new advertising - Recruitment Requests should be received by HR the Monday prior to publication.*

## **Porter – Radiography (Full Time M – F)**

The Radiography Porter is responsible for the transportation of patients to and from the Radiology Department and to assist nursing and radiography staff at Dalcross.

Essential:

- Customer service focus
- Ability to work as part of a team
- Excellent communication skills
- Self motivated / shows initiative

**Enquiries and applications to Anne Carroll, Director of Clinical Services Ph 9932 6600 or email [Anne.Carroll@dah.org.au](mailto:Anne.Carroll@dah.org.au) Applications close 14th February 2012**

## **Scrub/Scout Nurse (Full time) Operating Theatre**

An experienced Scrub/Scout Nurse is required join the friendly team at Dalcross. Whilst experience in spine, ophthalmology, would be an advantage, training will also be provided by experienced staff. The successful applicant will be flexible, adaptable & demonstrate excellent work standards.

Essential

- Minimum 2 years recent experience in operating
- Proven ability to work as a contributing and cooperative member of a team
- Demonstrated high level written and oral communication skills
- Demonstrated commitment to patient care
- Currently registered with APHRA

**Enquiries and applications to Anne Carroll, Director of Clinical Services Ph 9932 6600 or email [Anne.Carroll@dah.org.au](mailto:Anne.Carroll@dah.org.au) Applications close 14<sup>th</sup> February 2012**

## **Receptionist/Clerk (Part time) Friday and Saturday Dalcross Adventist Hospital**

Applications are invited for the above position. Working in a small friendly team, training will be provided by experienced staff. The successful applicant will be flexible, adaptable & demonstrate excellent work standards.

Essential

- a high regard for customer service
- good communication skills
- ability to work in a team

Desirable

- cash handling experience

**Enquiries and applications to Anne Carroll, Director of Clinical Services Ph 9932 6600 or email [Anne.Carroll@dah.org.au](mailto:Anne.Carroll@dah.org.au) Applications close 8th February 2012**

## **Registered Nurse (Part time) 24 hours /week**

The position is on the short stay ward, and the case mix includes ophthalmology, vascular and plastics. Working with a small friendly team, training will be provided by experienced staff. The successful applicant will be flexible, adaptable & demonstrate excellent work standards.

### Essential

- Minimum 2 years recent experience in an acute care nursing environment
- Proven ability to work as a contributing and cooperative member of a team
- Demonstrated commitment to best practice and quality management participation
- Demonstrated high level written and oral communication skills
- Demonstrated commitment to patient care
- Currently registered with APHRA

**Enquiries and applications to Anne Carroll, Director of Clinical Services Ph 9932 6600 or email [Anne.Carroll@dah.org.au](mailto:Anne.Carroll@dah.org.au) Applications close 8th February 2012**

## **E-Learning Coordinator - San Education (Full Time)**

The E-Learning Coordinator role is an opportunity for you to impart your valued knowledge and training skills with a particular emphasis in E-Learning and digital interactive education through the Moodle software and related software programs. It is a role reporting to the Learning and Development Manager.

Applications are invited from interested applicants who meet the following criteria:

### Essential:

- Excellent written and digital presentation competency, together with interpersonal and communication skills
- Proficient in project management
- Ability to undertake action independently within the scope of the role as well as effectively interact with team members, peers and management
- Maintains consistent quality and attention to detail
- Experience with e-Learning and online interactive publishing software
- Technical and Digital Design Expertise with E-Learning Activities
- Ability to initiate, develop, implement and evaluate education programs
- Demonstrated commitment to ongoing self development and staff development
- Familiarity with HR Management Systems
- An understanding of safe work practices
- Certificate IV in Training and Assessment or equivalent
- Graduate qualification in Education or a related qualification
- Proficient in Microsoft applications (Word, Outlook, Excel, PowerPoint)

### Desired:

- Post graduate qualification in Information, Graphic or Digital Technology, Instructional Design or a related discipline and/or experience
- Experience in Adobe® Creative Suite CS4
- Experience with Chris21 HR system (Frontier)
- Level 1 Fire Safety Officer certification

**Enquiries and Applications to: Deánné Portelli, Assistant Director HR (Education), Sydney Adventist Hospital, Ph (02) 9487 9221 f (02) 94738043 Email: [deanne.portelli@sah.org.au](mailto:deanne.portelli@sah.org.au) Applications close Friday 10th February 2012**

## **Wardspersons (Full Time Part Time and Casual opportunities)**

Wardspersons are responsible for the transportation of patients and medical equipment to all areas of the Hospital and to assist nursing staff with manual handling tasks. Full time and part time applicants must have previous experience as a wardsperson or in a similar role.

### Essential:

- Senior First Aid Certificate (We will allow time for you to acquire this if you are the successful applicant)
- Customer service focus
- Ability to work as part of a team
- Excellent communication skills
- Self motivated / shows initiative
- Ability to work unsupervised
- Flexible availability for a variety of shifts as the need arises
- Basic computing skills

**Please complete an *Application for Employment* form and attach CV/Resume to [sylviae@sah.org.au](mailto:sylviae@sah.org.au)  
The SAH Application for Employment form can be found at [www.sah.org.au/job-vacancies](http://www.sah.org.au/job-vacancies)  
Enquiries to Sylvia Evans, Wardsperson Manager on 9487 9046. Applications close 15th February 2012.**

## **Oncology Massage Therapist - Part Time (16hrs per week) 12 Month Contract**

An exciting opportunity exists for an Oncology Massage Therapist to join our team. This position is based in the Day Infusion Centre and also provides support to palliative and cancer patients on the POON Medical ward. Applicants should address the following criteria in their application.

### Essential

- Diploma in Remedial Massage
- Qualification in Oncology Massage
- Previous experience in massage for cancer patients
- Demonstrated high level written and oral communication
- Willingness to undertake relevant professional development

### Desirable

- Previous experience working in a healthcare setting
- Demonstrated ability to work as part of a team

**Enquiries to Ms Anne Temblett Director Patient Flow Services Ph 9487 9431. Applications to Michelle Henry email [michelle.henry@sah.org.au](mailto:michelle.henry@sah.org.au) by 3 February 2012.**